2024 **Reference Form** - Helena Kennedy Foundation Bursary

To be completed by nominated referee who should be a member of staff at the college the student is attending

One of your students have applied for the Helena Kennedy Foundation Award and has nominated you as a referee.

The Helena Kennedy Foundation awards are designed to support students who are overcoming significant barriers to accessing and succeeding in education.

Eligibity Criteira for Applicants

- Applicants must be studying at a UK FE college (not school sixth form or academy)
- They must be in the last year of their Level 3 course.
- They are looking to start university in the following academic year (gap year considered)
- Are a UK resident

The barriers could be financial, personal, social or emotional. If you agree that the student who has requested the reference is deserving of a Helena Kennedy Foundation award please complete this reference form and provide any details that you may be aware of to support the applicant. Your reference will be considered when we review the application in particular your answers to questions 7-10.

Please could you provide a reference by **Thursday 16th May 4pm** by completing this form.
If you have questions please feel free to email the office administrator, Rashda Akhtar, rashda@hkf.org.uk

1. Applicants first and surname

2. Current College Course

3. Is the Applicant currently in the final year of their Level 3 course?

○ Yes

○ No

4. Referees first and surname

5. College

6. Referee's role at college

7. Referee college email address

8. Referee contact number

9. What are the applicant's personal and financial circumstances and what barriers have they overcome to continue their education? (150 words max)

10. How well suited is the applicant to the higher education course they plan to take and how realistic are the student's ambitions? (150 words max)

11. What contribution, to your knowledge, has the student made to a) College life and b) their community? (150 words max)

12. Is there any other information that you believe is relevant to the student's application? (150 words max)

SAMPLE