

HKF / Ufi Learning through Work Awards

Please return the completed form to:
Helena Kennedy Foundation
The Mansion, Bletchley Park,
Bletchley, Milton Keynes, MK3 6EB

For further information, please contact:

Tel: 01908 363486
email: rachel@hkf.org.uk
web: www.hkf.org.uk



Section 1 - Personal details (student to complete)

Name:

Address:

Phone:

Mobile:

Email:

Learning Through Work Provider:

Please indicate below which university provides your Learning Through Work programme and confirm that you are studying for more than 40 credits.

LTW provider:

I confirm that I am studying for at least 40 credits on my Learning through Work programme (please tick box to confirm)

Personal Statement:

Please submit a separate written supporting statement answering the following questions in no more than 500 words (total)

1. What are your personal and family circumstances and what barriers have you overcome in order to continue with your education?
2. Why have you chosen your particular programme of study, what are your ambitions for the future and how would an HKF award help you to achieve these ambitions?
3. What are your financial circumstances – how have you managed financially whilst studying?
4. If your application is successful how would you spend the £500 bursary?

HKF will judge your application based on your personal statement, please read the guidance notes carefully and contact the Foundation if you need further information. Please include in your application any information that you think is relevant.

Section 2 - Applicant's declaration (student to complete)

- I agree that if I am accepted for an award, I will undertake to keep in touch with the Foundation and inform it of my progress.
- I agree that I will take part in any publicity which may arise as a result of my selection for an award.
- I confirm that I have read the Foundation's eligibility criteria and am eligible to apply for an award.

Signed:

Date:

Section 3 - equal opportunities monitoring information

Name:

Date of birth:

Ethnic Origin

Asian or Asian British	Black or Black British	Mixed	White
Bangladeshi	African	White and Asian	British
Chinese	Caribbean	White / Black African	Irish
Indian	Other Black background	White / Black Caribbean	Other White background
Pakistani		Other Mixed background	
Other Asian background			

Other ethnic origin

Not known / Prefer not to say

Disability / Learning difficulty

Do you consider yourself to have a disability and / or learning difficulty? Please tick the appropriate box.

- | | |
|--|------------------------------------|
| None | Moderate learning difficulties |
| Deaf or hearing impairment | Severe learning difficulties |
| Visual Impairment | Dyslexia |
| Disability affecting mobility | Dyscalculia |
| Mental ill health | Multiple learning difficulties |
| Profound / complex disability | Other specific learning difficulty |
| Unseen disability or medical condition | Emotional / behavioural difficulty |
| Other physical disability | Temporary disability after illness |
| Multiple disabilities | |
| Other | |
| Prefer not to say | |

Status in the UK

If you are a refugee or asylum seeker please tick the box which best describes your current status in the UK.

Refugee	Asylum seeker
Indefinite leave to remain (ILR)	Awaiting a decision on application for refugee status
Exceptional leave to remain (ELR)	Failed Asylum Seeker - application for refugee status has been denied
Humanitarian protection (HP)	

How did you hear about the Helena Kennedy Foundation?

Section 4 - Referee's supporting statement

Student's details (student to complete)

Name:

Phone:

Referee's details (Learning Through Work Tutor to complete)

Name:

Address:

Phone:

Email:

Fax:

Referee's statement

Please write a statement of no more than 500 words to cover the following information:

1. What are the applicant's personal and financial circumstances and what barriers have they overcome to continue their education?
2. How well suited is the applicant to the programme they plan to take and how realistic are the student's ambitions?
3. Is there any other information that you believe is relevant to the student's application?

Section 5 - Referee's declaration (LTW Tutor to complete)

I confirm that the institution supports this application.

Signed:

Name:

Date:

Have you added the correct postage to your application? An A4 envelope requires a large stamp.

Have you attached your personal statement and your referee's statement?

Has your Referee signed your application?