

**PLEASE RETURN THE COMPLETED FORM BEFORE FRIDAY  
30TH MARCH. APPLICATIONS AFTER THIS DATE WILL NOT BE  
CONSIDERED.**

Please return to:  
Helena Kennedy Foundation  
Zenith House, 155 Curtain Road,  
London, EC2A 3QE

For further information, please contact:  
Tel: 0207 729 4584  
email: enquiries@hkf.org.uk  
web: www.hkf.org.uk

**Section 1 - Personal details** (student to complete, please print clearly). See guidance Note 1

First name:  Surname:

Address:  Phone:

POSTCODE:  Mobile:

Email (required):

Date of Birth:  Age at 30.03.2012:  Male  Female

If you live or study in London, please indicate which London borough you live and study in:

Home Borough:  College Borough:

Please circle to indicate which country you live in:

England                      Wales                      Scotland                      Northern Ireland

Which college do you attend currently?

Which course or courses are you currently studying?  
(Please write courses in full )      College Stamp:

Please confirm that you have not previously undertaken a higher education course:  **Yes / No**

How did you hear about the Helena Kennedy Foundation?

**University and course choice preferences: See guidance note 2**

Some of our bursaries are reserved for students studying at certain institutions or studying particular subjects. In order to help us to match your application to all available bursaries please indicate below which universities you have / or intend to apply to (and please indicate which are your first and second choice).

First Choice	University
	Course
Insurance Choice	University
	Course
Choice 3	University
	Course
Choice 4	University
	Course
Choice 5	University
	Course

**Personal Statement: see guidance note 3.**

Please submit a separate written supporting statement answering the following questions in no more than 500 words (total). We cannot consider your application unless we receive your personal statement and reference. Before completing your personal statement, please refer to the guidance notes.

Please note that significant attention is given to the personal statement in the selection process so please answer all the questions below in as much detail as possible

1. What are your personal and family circumstances and what barriers have you overcome in order to continue with your education?
2. Why have you chosen your particular course of study, what are your ambitions for the future and how would an HKF award help you to achieve these ambitions?
3. What are your financial circumstances – how have you managed financially whilst at college and how will you support yourself at university?
4. If your application is successful how would you spend the £1500 bursary?
5. If your application is successful how would you benefit from the additional support offered by the Foundation (i.e mentoring, skills training, and work placements)?

Please note that some of the bursaries provided by HKF are reserved for students who fit specific criteria. Before completing your personal statement please read the guidelines in full and please visit [www.hkf.org.uk](http://www.hkf.org.uk) to see what bursaries you may be eligible for, and what specific things you may need to mention to be shortlisted.

Specific criteria may relate to your past experiences, your course or university choice, your future career ambitions or personal circumstances. If you have any doubt about whether to include specific information in your personal statement please contact the Foundation for advice.

Section 2 - Applicant's declaration (student to complete) see guidance note 4

- I agree that if I am accepted for an award, I will keep in touch with the Foundation and inform it of my progress.
- I agree that I will take part in any publicity which may arise as a result of my selection for an award (including providing a quote or profile that HKF can use internally and externally).
- I confirm that I have read the Foundation's eligibility criteria and am eligible to apply for an award in 2012.
  
- I have completed all sections in the application form.
- I have attached my personal statement
- I have attached my reference
  
- My College Principal has signed my application form.
- If I live in London I have included my London Borough and post code
- I have added the correct postage to my application (HKF is unable to collect any mail requiring payment of additional postage.)
- In order to measure the impact of the support that we offer to students we need to track how well our students do in higher education. By ticking the box and signing below you are giving the university you attend permission to provide the Helena Kennedy Foundation with information relating to your progress and achievement in higher education (for example whether you have completed the course and what degree classification you receive).

Signed:

Date:

Please contact the Founadtion on 0207 729 4584 if you change your phone number, postal or email address

Section 3 - equal opportunities monitoring information, see guidance note 5

Name:

**Ethnic Origin**

Asian or Asian British

- Bangladeshi
- Chinese
- Indian
- Pakistani
- Other Asian background

Black or Black British

- African
- Caribbean
- Other Black background

Mixed

- White and Asian
- White / Black African
- White / Black Caribbean
- Other Mixed background

White

- British
- Irish
- Other White background

- Other ethnic origin
- Not known / Prefer not to say

**Disability / Learning difficulty**

Do you consider yourself to have a disability and / or learning difficulty? Please tick the appropriate box.

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li><input type="checkbox"/> None</li> <li><input type="checkbox"/> Deaf or hearing impairment</li> <li><input type="checkbox"/> Visual Impairment</li> <li><input type="checkbox"/> Disability affecting mobility</li> <li><input type="checkbox"/> Mental ill health</li> <li><input type="checkbox"/> Profound / complex disability</li> <li><input type="checkbox"/> Unseen disability or medical condition</li> <li><input type="checkbox"/> Other physical disability</li> <li><input type="checkbox"/> Multiple disabilities</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> Moderate learning difficulties</li> <li><input type="checkbox"/> Severe learning difficulties</li> <li><input type="checkbox"/> Dyslexia</li> <li><input type="checkbox"/> Dyscalculia</li> <li><input type="checkbox"/> Multiple learning difficulties</li> <li><input type="checkbox"/> Other specific learning difficulty</li> <li><input type="checkbox"/> Emotional / behavioural difficulty</li> <li><input type="checkbox"/> Temporary disability after illness</li> </ul> |
|---|---|

**Status in the UK**

If you are a refugee or asylum seeker please tick the box which best describes your current status in the UK.

Refugee

- Indefinite leave to remain (ILR)
- Exceptional leave to remain (ELR)
- Humanitarian protection (HP)

Asylum seeker

- Awaiting a decision on application for refugee status
- Failed Asylum Seeker - application for refugee status has been denied

**Sexual Orientation**

- Hetrosexual / Straight
- Lesbian / Gay Woman
- Gay Man
- Bisexual
- Other
- Prefer not to say

**Dependents**

Do you have any dependent children? Do you have any dependent adults?

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li><input type="checkbox"/> Yes</li> <li><input type="checkbox"/> No</li> <li><input type="checkbox"/> Prefer not to say</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> Yes</li> <li><input type="checkbox"/> No</li> <li><input type="checkbox"/> Prefer not to say</li> </ul> |
|---|---|

**Other details**

- I am a care leaver.
- I am a carer (a carer is someone who, without payment, provides help and support to a friend, neighbour or relative who could not manage otherwise because of frailty, illness or disability)

**Section 4 - Referee's supporting statement, see guidance note 6**

**Student's details (student to complete, please print clearly)**

Name:

**Referee's details (referee to complete, please print clearly)**

Name:

College  
Address:

College Phone:

College Email:

College Fax:

Please note that the referees statement is a very important part of the application. We cannot consider an application without a reference. Before completing the reference please refer to the guidance notes (note 6).

**Referee's statement**

Please write a statement of no more than 500 words to cover the following information:

1. What are the applicant's personal and financial circumstances and what barriers have they overcome to continue their education?
2. How well suited is the applicant to the higher education course they plan to take and how realistic are the student's ambitions?
3. What contribution, to your knowledge, has the student made to a) College life and b) their community
4. Is there any other information that you believe is relevant to the student's application?
5. How do you think the applicant would benefit from the additional support offered by the Foundation?
6. Please state what grade/s the student is expected to complete their course with? (This information is required as some of our bursaries have an eligibility criteria contingent on merit).

**Section 5 - Referee's and Principal's declaration**

I confirm that (the institution) is a publicly funded institution and supports this application.

Referee's signature:

Principal's name:  
(please print clearly)

Principal's  
signature:

Date:

**IMPORTANT:** All applications must be signed by the principal of the institution